



JOB POSTING NOTICE

About UMWSB:

We're not your typical bank and we like it that way. Our four business pillars, SBA Lending, Consumer Lending, Mortgage Lending, and Deposit Banking allow us to attract unique candidates of all experience levels to join our growing team.

Job Title: LOAN SERVICE PROCESSOR

Schedule: Monday – Friday, 40 hours per week, Non-Exempt

Location: Beachwood, OH

Reports to: Manager

Position Summary:

Researched and resolved customer issues on draw-down lines of credit accounts as well as processing loan payments and advances. Document client interactions and accurately capture data using company loan processing systems.

All work will be done in compliance with all applicable state and federal laws, rules and regulations and Bank policies and procedures.

Benefits:

- Paid Time Off (PTO)
- Medical
- Dental / Vision
- 401K

QUALIFICATIONS: High School or GED (minimum) or equivalent combination of education and experience. Must have a high degree of attention to detail and must be excellent verbal and written communicators. Knowledge typically gained through a minimum of six months experience providing customer service in a financial institution or other professional office or organization; or an equivalent combination of education and experience. Fluent in Spanish a preference.

How to Apply: Email resume to careers@umwsb.com



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